

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair), Jackson, Young, D Coffey, W Coffey, Reid, Weir, Macrae, Wilson, Linton, Darnbrough, Knapp, F MacLean, McDill, Kelly, Farrell, Provost Boyd, Councillors Ross, Dinwoodie, Taylor.

9 June 2000

Dear Councillor

POLICY AND RESOURCES COMMITTEE

You are requested to attend the meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 5 OCTOBER 2000** at **1000 hrs** to consider the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees
Depute Chief Executive/Director of Corporate Resources
JA/FM

B U S I N E S S

INTIMATE APOLOGIES

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

1.1 **APPEALS SUB-COMMITTEE OF 7 AUGUST 2000** (copy enclosed).



1.2 **CHAIR'S SUB-COMMITTEE OF 8 AUGUST 2000** (copy enclosed).



1.3 **CHAIR'S SUB-COMMITTEE OF 14 AUGUST 2000** (copy enclosed).



1.4 **APPEALS SUB-COMMITTEE OF 30 AUGUST 2000** (copy enclosed).



1.5 MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 13 SEPTEMBER 2000 (copy enclosed).

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1.6 PERSONNEL AND PROPERTY SUB-COMMITTEE OF 28 SEPTEMBER 2000 (copy enclosed).

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2. BUDGET MONITORING GROUP - Submit Minutes of the undernoted Budget Monitoring Groups, viz:-

2.1 BUDGET MONITORING GROUP OF 19 JUNE 2000 (copy enclosed).

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2.2 BUDGET MONITORING GROUP OF 31 AUGUST 2000 (copy enclosed).

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3. SOCIAL INCLUSION STRATEGIC PARTNERSHIP GROUP - Submit for noting the Minutes of the Social Inclusion Strategic Partnership Group held on 28 September 2000 (copy enclosed).

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4. BUDGETARY CONTROL SUMMARY STATEMENTS TO 25 AUGUST 2000 (PERIOD 5)- Submit the undernoted reports (copies enclosed) on the current budgetary control position and projected out-turn for the period ended 25 August 2000 (Period 5).

4.1 POLICY AND RESOURCES (CENTRAL SERVICES) - Report by Director of Finance dated 21 September 2000.

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4.2 POLICY AND RESOURCES (CORPORATE RESOURCES) - Joint report by Director of Finance and Director of Corporate Resources dated 21 September 2000.

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5. BUDGETARY CONTROL SUMMARY STATEMENT - GENERAL SERVICES REVENUE ACCOUNT - SUMMARY TO 25 AUGUST 2000 (PERIOD 5) - Submit report dated 21 September 2000 (copy enclosed) by the Director of Finance on the current budgetary control position of the General Services Revenue Account for the period ended 25 August 2000 (Period 5).

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6. **BUDGETARY CONTROL SUMMARY STATEMENT - HOUSING REVENUE ACCOUNT TO 25 AUGUST 2000 (PERIOD 5)** - Submit joint report dated 19 September 2000 (copy enclosed) by the Directors of Finance and of Homes and Technical Services on the current budgetary control position for the Housing Revenue Account for the period ended 25 August 2000 (Period 5).


7. **VIREMENT - 2000/1 REVENUE BUDGET: INCLUDING THE ALLOCATION OF ADDITIONAL FUNDING** - Submit report dated 22 September 2000 (copy enclosed) by the Director of Educational and Social Services to seek approval for the allocation of resources for new Education initiatives and virement of budgets in order to facilitate accurate monitoring of expenditure against budget.

8. **CAPITAL PROGRAMME 2000/01 - COMMUNITY SERVICES** - Submit report dated 26 September 2000 (copy enclosed) by the Director of Finance to seek approval to amend the Community Services Capital Programme for the current financial year.

9. **STATISTICAL INFORMATION ON REVENUE COLLECTION** - Submit report dated 19 September 2000 (copy enclosed) by the Director of Finance on the position of the Council with regard to billing and collection of local taxes as at 25 August 2000 (Period 5).

10. **PROPOSED WRITE-OFFS -**
- 10.1 **PROPOSED NON-DOMESTIC RATES WRITE-OFFS** - Submit report dated 21 September 2000 (copy enclosed) by the Director of Finance to recommend that non-domestic rates debt relating to 1996/97 and 1997/98 be written-off within the financial year 2000/1.

- 10.2 **PROPOSED SUNDRY DEBTORS WRITE-OFFS** - Submit report dated 21 September 2000 (copy enclosed) by the Director of Finance to recommend that sundry debtors debt for which bills were raised prior to 31 March 2000, and is now considered unrecoverable, be written-off within the financial year 2000/1.

11. **BENEFITS SERVICE PERFORMANCE** - Submit report dated 19 September 2000 (copy enclosed) by the Director of Finance to update on the performance

of the Benefits Service following the implementation of the new structure in April 2000.

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12. **INTERNAL AUDIT - ANNUAL REPORT 1999/2000** - Submit report (copy enclosed) by the Chief Auditor to submit details of the Internal Audit Annual Report 1999/2000.

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13. **A REVIEW OF EAST AYRSHIRE'S SOCIAL INCLUSION IMPLEMENTATION ARRANGEMENTS** - Submit report dated 22 September 2000 (copy enclosed) by the Chief Executive to proposed revised arrangements for delivering Social Inclusion initiatives with East Ayrshire, following a comprehensive review of the Council's current arrangements.

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14. **CHRISTMAS LIGHTS 2000** - Submit report dated 14 September 2000 (copy enclosed) by the Director of Community Services to request approval to expend up to £8,000 from the Kilmarnock Common Good Fund to finance the provision of Christmas lights in Kilmarnock Town Centre.

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15. **ABSENCE MANAGEMENT REPORTS - QUARTER 2 (2000)** - Submit the undernoted reports (copies enclosed) on the absence rates for the quarter ended 30 June 2000 in respect of the following Departments, viz:-

15.1 **FORMER CORPORATE SERVICES AND CHIEF EXECUTIVE'S OFFICE** - Report by the Director of Corporate Resources dated 19 September 2000.

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15.2 **FINANCE DEPARTMENT** - Report by the Director of Finance dated 17 September 2000.






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16. **BI-ANNUAL COMMUNITY COUNCIL CONSULTATIVE MEETING** - Submit report dated 13 September 2000 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources on the outcome of the Bi-Annual Consultative Meeting between East Ayrshire Council and East Ayrshire Community Councils held on the evening of 21 August 2000 in Council Headquarters, London Road, Kilmarnock.

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17. **CONSULTATION ON A PROPOSED FRAMEWORK FOR CORPORATE GOVERNANCE IN LOCAL GOVERNMENT** - Submit report dated 28 September 2000 (copy enclosed) by the Chief Executive advising of the submission of a consultation document on Corporate Governance and of a request for comments thereon.

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18. **REVIEW OF POLITICAL LEADERSHIP STRUCTURES** - Submit report dated 29 September 2000 (copy enclosed) by the Member/Officer Working Group to (i) advise of the consideration by the Member/Officer Working Group of the political leadership structure and decision making arrangements within the Council and to present their recommendations (a) for taking the review forward to the consultation phase; (b) on the response to the proposals of the Renewing Local Democracy Group (the Kerley Committee); and (c) to a CoSLA consultation document; and (ii) to present the proposed consultation document on structures for approval.
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19. **“THE SAME AS YOU?” - A REVIEW OF SERVICES FOR PEOPLE WITH LEARNING DISABILITIES** - Submit report dated 8 September 2000 (copy enclosed) by the Director of Educational and Social Services to advise of the Scottish Executive launch of “The Same as You?”, a review of services for people with learning disabilities, to inform Members of the joint Ayrshire Agency responses to the document and to seek approval to proceed with implementation arrangements.
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20. **“SAFEGUARDING SOCIAL SECURITY - GETTING THE INFORMATION WE NEED” - CONSULTATION DOCUMENT** - Submit report dated 28 September 2000 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to seek approval for the submission of a response to CoSLA following receipt of the Department of Social Security’s consultation document “Safeguarding Social Security - Getting the Information We Need”.
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21. **BAIRD INSTITUTE PHYSICAL ACCESS IMPROVEMENTS** - Submit report dated 13 September 2000 (copy enclosed) by the Director of Community Services to seek approval for the release of funds of the Baird Institute Trust to provide for physical access improvements at the Baird Institute History Centre and Museum, Cumnock.
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22. **CAIRNS NURSERY SCHOOL - 25th ANNIVERSARY** - Submit report dated 27 September 2000 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to request consideration of an application from Cairns Nursery School, Farm Road, Kilmarnock, for civic hospitality in respect of their 25th Anniversary celebrations.
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23. **SUPPORT FOR THE COSTS OF DEVELOPING PUBLIC PRIVATE PARTNERSHIP PROJECTS FOR SCHOOL BUILDINGS** - Submit report (copy to follow) by the Director of Educational and Social Services to advise of the content of a recent Circular from the Scottish Executive Education Department inviting authorities to bid for financial support for the costs of a feasibility study into developing Public Private Partnership (PPP) Projects for

School Buildings and to seek agreement to the Director submitting a bid to the Scottish Executive in response to the Circular.

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24. **SOCIAL INCLUSION CHALLENGE FUND** - Submit report dated 26 September 2000 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to seek approval for Social Inclusion Challenge funding for three projects, details of which are contained within the report.

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